#### **APPROVED**

#### **President of**

Polish Academy of Sciences

Jerzy Duszynski

Warsaw, date...1 October 2020

# AMENDMENTS TO THE STATUTE OF MIROSLAW MOSSAKOWSKI MEDICAL RESEARCH INSTITUTE POLISH ACADEMY OF SCIENCES

The Statute of Miroslaw Mossakowski Medical Research Institute, Polish Academy of Sciences, approved by the President of Polish Academy of Sciences. on 16 September 2011 (as amended) shall be amended as follows:

- 1. § 1 point 2 of the Statute shall be read as follows:
  - "2. The Institute shall use the following name: Instytut Medycyny Doświadczalnej i Klinicznej im. Miroslawa Mossakowskiego Polskiej Akademii Nauk and in the international documents the equivalent name: Mossakowski Medical Research Institute Polish Academy of Sciences shall be used.
- 2. § 1 point 3 of the Statute shall be read as follows:
- "3. The Institute can use the following abbreviations of its name: IMDiK PAN or MMRI PAS in English.
- 3. § 2 point 1 of the Statute shall be read as follows: "The Act of 30 April 2010 on Polish Academy of Sciences (Journal of Laws (Dz.U.) of 2019 item 1183)
- 4. In § 2 of the Statute after point. 1 the following points: 1a and 1b shall be added:
  - "1a. The Act of 3 July 2018- Introductory provisions: The Law on Higher Education and Science (Journal of Laws (Dz.U.) of 2018 item 1669);"
  - "1b. The Act of 20 July 2018- The Law on Higher Education and Science (Journal of Laws (Dz.U.) of 2020 item 85);"

- 5. § 4 point 2 of the Statute shall be read as follows:
  - " 2. In the current activities The Institute uses:
    - 1) rectangular stamp which says:

Instytut Medycyny Doświadczalnej i Klinicznej im. Mirosława Mossakowskiego Polskiej Akademii Nauk

Ul. A. Pawińskiego 5

02-106 Warszawa

tel.: (+48 22) 668 52 50, (+48) 668 500 988

rectangular stamp in English which says: M. Mossakowski Medical Research Institute
 Polish Academy of Sciences

5 Pawińskiego Street 02-106 Warsaw, Poland phone (+48 22) 668 52 50, (+48) 668 500 988

3) a dry round seal with the national emblem of the Republic of Poland in the centre and the following circumscription: Polska Akademia Nauk; Instytut Medycyny Doswiadczalnej i Klinicznej im. Miroslawa Mossakowskiego w Warszawie used to validate PhD and habilitated PhD diplomas.

## 6. § 5 of the Statute shall be read as follows:

"The activities of the Institute include conducting scientific research in medical sciences and related sciences and promotion of the research outcomes. The activities of the Institute may include the cooperation with socio-economic environment pertaining to scientific research and the development aiming at its implementation."

- 7. § 6 of the Statute shall be read as follows:
- " The Institute's obligations include:
  - conducting research: basic, translational and clinical and promotion of the research results;
  - 2. education of researchers and specialists with specific qualifications;
  - 3. awarding scientific degrees in accordance with the qualifications:
  - 4. editorial activity in order to publish scientific papers;
  - performing any other tasks pursuant to the applicable regulations or delegated by the authorities of the Academy."
- 8. § 7 of the Statute shall be read as follows:
- " 1. The obligations stipulated in § 6 shall be fulfilled by the Institute particularly by:

- ensuring the conditions for scientific research to be conducted and publishing research outcomes;
- 2) providing PhD studies, doctoral schools and other forms of education.
- 3) protection of the Institute's own and original scientific and technical solutions both in the country and abroad;
- 4) collaboration with national and foreign research institutions.
- 5) participation in the structures of the Academy research centres.
- 6) preparation of expert's reports and opinions on the research issues of the Institute.
- 7) organisation of scientific events (conferences, congresses, symposia etc.)
- 8) cooperation with the knowledge-promoting institutions

#### 2. The Institute can:

- provide courses for medical and other specialists to increase their professional qualifications;
- offer scientific achievements for their practical application by appropriate research & development institutions and business entities interested in cooperation;
- 3) create commercial companies involving the Institute's capital;
- 4) undertake any activities needed to carry out the tasks of the Institute."
- 9. § 9 point 2 of the Statute shall be read as follows:

"The Director shall appoint the Deputy Director for Scientific Research and the Deputy Director of Operations."

10. § 9 point. 3 of the Statute shall be read as follows:

"The Director shall appoint and dismiss Deputy Directors after consulting the Scientific Council."

- 11. § 10 of the Statute shall be read as follows:
  - 1. The Director's range of activities particularly includes:
    - 1) management of the Institute and its external representation,
    - 2) performance of the activities that refer to the employees, pursuant to the Labour Law and reserved for the employer,
    - 3) designing programmes of the Institute scientific and economic development in collaboration with the Scientific Council,
    - 4) drawing up a financial plan after consultation with the Scientific Council,
    - 5) presentation, before the Scientific Council, of the project designs, opinions and

- conclusions that fall within the range of the Council's activities,
- 6) designing the organisational structure of the Institute,
- 7) establishing and disbanding internal organisation units of the Institute, which are scientific departments and laboratories, after consulting the Scientific Council,
- 8) appointment in a way of competition and dismissal of the heads of internal organisation units of the Institute.
- 9) providing the Institute organisational regulations,
- 10) compiling work regulations,
- 11) providing PhD studies, establishing and managing doctoral school,
- 12) appointment and dismissal of the head of PhD studies after consulting the Scientific Council,
- 13) appointing and disbanding admission committee for doctoral schools,
- 14) making decisions on functioning of PhD studies and doctoral schools.
- The Director manages the Institute current activities and is accountable for the Institute's financial results and for the management of the Institute's property in compliance with the applicable regulations.
- The Director announces the competitions for the positions of researchers and heads of research units of the Institute and appoints the competition committees in accordance with the proceedings approved by the Scientific Council.
- 4. The Director appoints the members of the Disciplinary Board in conformity with the adopted proceedings.
- 5. The declaration of intent is submitted on behalf of the Institute by the Director or by the person authorised by the Director."
- 12. After § 11 of the Statute the following § 11<sup>a</sup> shall be added:

  "In the contract between the Institute and the Director and in a dispute with the Director, the Institute is represented by an attorney in law appointed under the resolution of the Scientific Council from the Council members elected for the term of the Director."
- 13. § 13 point 1 of the Statute shall be read as follows:
  - "1. The Scientific Council consists of the following members with a voting right:
  - 1) 24 members with the title of a professor or a habilitated doctoral degree (doktor habilitowany) employed full-time at the Institute, elected by the independent researchers,
  - 2) 6 members of Polish Academy of Sciences appointed as participants of the Scientific

- Council by the Division of Medical Sciences of the Polish Academy of Sciences.
- 3) 14 members with the title of a professor or the habilitated doctoral degree (doktor habilitowany), specialists in a variety of study areas, including 10 persons who are not employed at the Institute and 4 persons employed part-time at the Institute, elected by the persons specified in &13 (1) and 2)),
- 4) 2 members employed full-time at the Institute, elected from the researchers without the title of a professor or a habilitated doctoral degree (doktor habilitowany),
- 5) a representative of doctoral students elected at a joint meeting of the students at PhD studies and at doctoral school; if PhD studies are provided only at doctoral school(s) the representative of doctoral students is elected at the meeting of doctoral school(s) students.
- 6) the Director and the Deputy Directors,
- 2. The members of the Scientific Council referred to in &13 points 1), 3), 4) and 5) are elected in secret elections, by an absolute majority of votes, with at least 50% of the eligible voters present, at the meetings summoned by the Director of the Institute."

### 14. § 17 point 2 of the Statute shall be read as follows:

- "2. The Scientific Council shall in particular:
  - 1) define the Institute profile, bearing in mind the world trends in research,
  - 2) approve programmes of research, collaboration with research institutions abroad and editorial activities.
  - 3) approve the Institute's activity reports,
  - 4) evaluate the research activities of the researchers of the Institute,
  - 5) approves the education programmes for PhD studies and doctoral schools provided by the Institute and the principles of receiving a PhD degree by the candidates who are not the students at PhD studies and doctoral schools,
  - 6) supervise the PhD studies and doctoral schools,
  - 7) supervise doctoral (PhD) dissertations, habilitation procedures and submit motions to award scientific degrees within scientific areas the Council is entitled to grant degrees in,
  - 8) adopt the Statute of the Institute and the Scientific Council Regulations and the amendments thereto.
  - adopt the regulations of the management of copyrights and related rights as well as industrial property rights and the principles of commercialisation of research outcomes and scientific papers,
  - 10) adopts the rules defining modus operandi of the competitions for the positions of

researchers and heads of research teams,

- 11) appoint a disciplinary spokesperson selected from the Institute's employees,
- 12) recommend candidates for members of Polish Academy of Sciences,
- 13) propose candidates for scientific awards,
- 14) adopts resolutions on the affairs that fall within the Council competence pursuant to the Act on Polish Academy of Sciences and the Statute of Polish Academy of Sciences.
- 15. § 19 point 1 of the Statute shall be read as follows:

"The organisational structure of the Institute constitutes Annex 1 of this Statute."

16. The title of Section 4 shall be read as follows:

"SECTION 4: The PhD STUDIES AND DOCTORAL SCHOOLS."

- 17. § 20 point 1 of the Statute shall be read as follows:
  - "1. The PhD studies and doctoral schools at the Institute are provided in the discipline of "medical sciences" as a full-time 4-year course."
- 18. § 20 point 2 of the Statute shall be read as follows:
  - "2. The mode of operation of the PhD studies and doctoral schools is defined by the regulations adopted by the Scientific Council."
- 19. § 21 of the Statute shall be read as follows:

"The students at doctoral schools who apply for a PhD degree at the Institute shall take an oath in compliance with the requirements of a relevant doctoral school. In the event when the regulations of a doctoral school do not specify the wording of the oath, the doctoral school candidates shall take the following oath:

'Upon the entry into the register of PhD students of M. Mossakowski Medical Research Institute Polish Academy of Sciences, I solemnly swear that I will:

- continually and conscientiously strive to acquire knowledge and new skills,
- conduct research with the utmost care,
- obey the laws and customs of the world of science,
- show consideration for the dignity of the doctoral student and the good name of the Institute.
- 20. '§ 22 point 1 of the Statute shall be read as follows:

"Students of PhD studies shall appoint their self-government that shall operate until graduation

or termination of the studies. After that date, a joint self-government shall be appointed by the students at doctoral schools. The mode of operation of the self-government is defined by the regulations established by the self-government and approved by the Director."

# 21. § 22 point 3 of the Statute shall be read as follows:

"Up to the moment of the PhD studies termination the disciplinary committee for doctoral students shall consist of two representatives of the researchers of the Institute, two representatives of PhD students and the head of doctoral school."

# 22. § 22 point 5 of the Statute shall be read as follows:

"The researchers of the Institute, the members of the disciplinary committee, shall be elected by the Scientific Council in a secret ballot, by an absolute majority of votes. The representatives of PhD students in the committee shall be delegated by the PhD students' self-government."

### 23. § 22 point 7 of the Statute shall be read as follows:

"The disciplinary committee for PhD students adjudicates in a panel consisting of three members: the head of PhD studies or the representative of a governing body of a relevant doctoral school as the chairperson and two members of the committee: the researcher of the Institute and a PhD students' representative."

#### 24. The title of Annex No 1 to the Statute shall be read as follows:

"Annex No 1: Organisational structure of Miroslaw Mossakowski Medical Research Institute Polish Academy of Sciences, approved on 24 May 2020."

- 25. The organisational structure of Miroslaw Mossakowski Medical Research Institute Polish Academy of Sciences, which constitutes Annex No 1 to the Statute is amended as follows:
- Clinical and Research Team for Molecular and Cellular Nephrology shall be transformed into Laboratory of Molecular and Cellular Nephrology;
- 2) Laboratory of Respiration Physiology shall be transformed into Department of Respiration Physiology;
- 3) Laboratory of Stem Cell Bioengineering shall be transformed into Department of Stem Cell Bioengineering
- 4) Behaviour and Metabolism Research Laboratory shall be transformed into Behaviour and Metabolism Laboratory;
- 5) Electron Microscopy Research Unit shall be transformed Electron Microscopy Research Laboratory

- 6) Clinical and Research Team for Neurosurgery, shall be transformed into two independent laboratories i.e.:
  - a) Laboratory of Experimental and Clinical Neurosurgery;
  - b) Laboratory of Preclinical Research of Neuroprotective and Environmental Agents.
- 7) New organisational units are hereby established:
  - a) Rare Disease Research Platform;
  - b) Laboratory of Human Disease Multiomics;
  - c) Laboratory of Basis of Neurodegeneration;
  - d) Tumor Microenvironment Laboratory;
  - e) Laboratory of Neurooncology;
  - f) Protein Engineering Laboratory.
- 8) The following organisational units are disbanded:
  - a) Laboratory of Teleradiology and Magnetic Resonance;
  - b) Clinical and Research Team for Transplantation Surgery
  - c) Scientific Record Keeping Office.
- 9) The following posts are hereby liquidated:
  - a) Deputy Director for Administration;
  - b) Chief Technical Specialist;
  - c) One Deputy Director for Scientific Research.
- 10) The following positions are hereby established:
  - a) Deputy Chief Operating Officer;
  - b) Head of Administrative and Technical Division
- 11) The name of Neuromuscular Research Team is hereby changed to Research Team for Neuromuscular Diseases.
- 12) The name of Development Projects Department is hereby changed to Research and Development Projects Department.
- 13) The name of Confidential Office is hereby changed to Classified Documents Office.
- 14) The reporting lines of the units hitherto subordinated to the Deputy Director for Administration is hereby altered.
- 26. The organisational structure shall be read in accordance with Annex No 1 to the act.
- 27. Annex No 2 shall be added after Annex No 1 and it shall be read as follows: "Annex No 2: The design of the Emblem of MMRI PAS."

These amendments to the Statute were adopted by the Scientific Council of Miroslaw Mossakowski Medical Research Institute PAS on 24 May 2020 and approved by the V Faculty of Medical Sciences of the Polish Academy of Sciences on 15 July 2020 and shall come into force after approval by the President of the Polish Academy of Sciences.